

S-E-C-R-E-T

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(This Regulation Expires 28 February 1972)

OFFICE OF SCIENTIFIC INTELLIGENCE

PERSONNEL

REGULATION

24 February 1971

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THE OSI CAREER SERVICE PANEL

REFERENCE: [] The Career Services

RESCISSION: [] dated 18 December 1963, The OSI Career
Service Panel

1. GENERAL

This Regulation outlines the organization and general responsibilities of the OSI Career Service Panel.

2. ORGANIZATION

a. The OSI Career Service Panel will consist of the following members:

(1) Ex Officio Member

Director

(2) Permanent Members

Deputy Director, Chairman
Chief, DSD
Chief, IPS
Chief, LSD
Chief, NED
Chief, PSED
Executive Officer
Two Members-at-large

(3) Executive Secretary

Chief, Services Branch

(4) Recording Secretary

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Group I

Excluded from automatic down-
grading and declassification

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b. Meetings will be held periodically or at the call of the Chairman. Five permanent members will constitute a quorum. The Chairman will designate a permanent member to serve in his absence.

c. All matters for consideration by the Panel will be submitted to the Executive Secretary in sufficient time to allow for preparation and distribution of an agenda for the scheduled Panel meeting.

3. RESPONSIBILITY

a. It will be the responsibility of the OSI Career Service Panel to advise the Director of Scientific Intelligence on personnel management matters and to monitor the application and functioning of the CIA personnel program as it applies to OSI personnel with R Career Designations.

4. FUNCTIONS

a. The OSI Career Service Panel, as an advisory group to the D/OSI, will monitor the personnel management program of the Office and advise him in the following matters:

(1) The implementation of Agency and DD/S&T Career Service Board personnel programs;

(2) The policies and procedures for Office career development, position assignment, promotion, and training.

b. The OSI Career Service Panel will conduct competitive evaluations and ratings of all personnel within each grade level between GS-9 and GS-14 once a year. These evaluations and ratings will be considered in the course of Panel actions on matters set forth in paragraph 4.c. below.

c. The OSI Career Service Panel will review and make recommendations to the D/OSI concerning:

(1) Requests for promotion to grades GS-6 through GS-15;

(2) Candidates for the Agency Midcareer Course;

(3) Requests for external training in excess of 160 hours;

(4) Candidates for OSI vacancies in grades GS-7 through GS-15;

(5) Candidates for senior officer schools and management programs;

(6) Candidates for Office, Agency and Federal Honor and Merit Awards;

(7) Candidates for overseas positions;

(8) Requests for the transfer of professional personnel to another Career Service designation;

(9) Proposed involuntary separations or any other adverse actions;

(10) Recommendations for the retention of probational professional employees;

(11) Selection of individuals for Career Employee status.

d. The OSI Career Service Panel will review and approve:

(1) Requests for internal training of more than 160 hours full time;

(2) Requests for all external training up to 160 hours.

e. The OSI Career Service Panel will perform such other functions as may be directed by the Director, OSI.

DONALD F. CHAMBERLAIN
Director of Scientific Intelligence

Distribution: All Employees